



GOVERNMENT OF KIRIBATI

MINISTRY OF INFRASTRUCTURE & SUSTAINABLE ENERGY

BOTAKI NI MAKURI IBUKIN MAKURIAN KARIKIRAKE AO KATEIMATOAN KORAKORA

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EXPRESSION OF INTEREST (EOI)

Engagement of a Certified Structural Engineer for Independent Structural Assessment, Engineering Advice, and Supervision of Roof Strengthening Works

Project: **MISE HQ Roof Structural Assessment**

Closing Date: Monday 17/08/2026 – 5pm Tarawa time*

Issued By: Ministry of Infrastructure and Sustainable Energy (MISE)

1. Background

The Ministry is implementing renewable energy infrastructure projects that include the installation of rooftop solar photovoltaic (PV) systems on existing facilities.

Preliminary structural assessments have identified the need for further independent engineering review of the roof structure and verification of proposed remedial measures prior to the installation of solar PV equipment. To ensure structural safety, compliance with applicable engineering standards, and the successful implementation of the project, MISE intends to engage a qualified and certified Structural Engineer to provide independent technical services.

MISE hereby invites Expressions of Interest (EOI) from suitably qualified and experienced engineering professionals or firms to undertake this assignment.

2. Objective of the Assignment

The objective of the assignment is to provide independent professional engineering services to:

- Review existing structural assessment reports and supporting documentation.
- Assess the structural adequacy of the roof structure.
- Recommend appropriate strengthening or remedial measures where required.
- Supervise and verify implementation of remedial works.
- Certify the structural suitability of the roof for the proposed solar PV installation.

3. Scope of Services

The selected Consultant shall be required to:

- Review available structural assessment reports and technical documentation.
- Conduct site inspections and structural verification.
- Assess structural risks and deficiencies.
- Provide engineering recommendations for strengthening or remedial works.
- Monitor and supervise implementation of approved remedial works.
- Undertake final inspection and provide structural certification.

A detailed Terms of Reference (TOR) will be provided to shortlisted applicants.

4. Eligibility Requirements

Interested applicants shall demonstrate:

1. Professional Qualifications
 - Degree in Structural Engineering, Civil Engineering, or a related discipline.
 - Current professional registration and certification with a recognized engineering body.
2. Relevant Experience
 - Minimum five (5) years of professional experience in structural engineering.
 - Demonstrated experience in structural assessments, inspections, building rehabilitation, and construction supervision.
 - Experience in preparing structural certification reports.
 - Experience with rooftop solar PV projects or similar infrastructure projects will be an advantage.

Technical Capacity: Applicants shall demonstrate the ability to undertake site inspections, engineering analysis, supervision of remedial works, and preparation of professional certification reports.

5. Submission Requirements

Interested applicants are requested to submit the following:

Technical Submission

- a) Letter of Expression of Interest.
- b) Company Profile or Individual Profile.
- c) Curriculum Vitae of proposed personnel.
- d) Copies of certified professional qualifications and registration certificates.
- e) Description of relevant experience and similar assignments completed.
- f) Proposed methodology and approach to the assignment.
- g) Contact details of at least two professional referees.
- h) Submission of preliminary proposal

Financial Submission

- i) Financial Proposal detailing:
 - I. Service fees;
 - II. Any other associated costs.

6. Evaluation Criteria

EOIs will be evaluated based on:

Criteria	Weight (%)
Qualifications and Professional Registration	20
Relevant Experience	35
Technical Approach and Methodology	25
Capacity and Availability	10
Financial Proposal	10

Only applicants meeting the minimum technical requirements may be considered for further evaluation and negotiations.

7. Preliminary Assessment

- a. The Consultant/Service Provider shall submit a preliminary assessment proposal together with the Expression of Interest (EOI). The proposal should outline the proposed approach, methodology, scope of assessment, and key activities to be undertaken during the preliminary assessment.
- b. Interested firms/consultants are welcome to visit the MISE office during normal working hours to conduct an initial site assessment and obtain any necessary information to support the preparation of their EOI and preliminary assessment proposal. Prior coordination with MISE is recommended to facilitate the visit.

8. Submission of EOI

Interested applicants shall submit their Expressions of Interest in a sealed envelope clearly

marked:

"EOI – Engagement of Certified Structural Engineer for Structural Assessment and Supervision Services" or electronically to pep@mise.gov.ki cc'd admin.csd@mise.gov.ki & epd@mise.gov.ki

Attention:

Dr Farran Redfern,
Secretary,
Ministry of Infrastructure and Sustainable Energy (MISE)

No later than: Monday 17/08/2026 – 5pm Tarawa time*

Late submissions may not be considered.

9. Clarifications

Requests for clarification regarding this EOI may be submitted in writing email to:

Thomas Tebateki Taoaba (Mr)
Ag Director of Energy Planning Department
Ministry of Infrastructure and Sustainable Energy
Email: pep@mise.gov.ki cc'd admin.csd@mise.gov.ki & epd@mise.gov.ki

10. Reservation of Rights

MISE reserves the right to accept or reject any or all submissions, to cancel or amend this EOI process at any time and is not bound to award a contract as a result of this invitation.